



**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
APRIL 4, 2012
8700 SW SWEET DR.
TUALATIN, OR 97062**

Present: Chair Candice Kelly
Committee Member Larry McClure
Committee Member Ed Casey
Committee Member Linda Moholt
Councilor Frank Bubenik

Absent: Committee Member Adam Butts
Committee Member Bethany Wurtz

Staff Present: Sara Singer, Deputy City Manager

A. CALL TO ORDER

Meeting called to order at 6:35 p.m.

B. APPROVAL OF THE MINUTES

Chair Kelly made an amendment to the March 7th minutes. Due to a lack of quorum, the minutes will be placed on next month's agenda for approval.

C. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

D. OLD BUSINESS

1. Recommendation for Partner Member on the TTAC

The Committee agreed to forward a request to Council to appoint Dana Terhune from the Tigard-Tualatin School District as the Partner Member of the Tualatin Tomorrow Advisory Committee for a one year term. Deputy City Manager Singer responded that this could be placed on the April 9th or 23rd City Council Meeting Agenda for approval.

2. Discuss Spring Partner Event

a. Invitation List/New Partner Development

Deputy City Manager Singer distributed a draft list of people to invite to the May 2nd Tualatin Tomorrow Partner Event. The list included past partners with the addition of new partners suggested by committee members. The group made some additional modifications to the list to get all of the contacts up to date in preparation for the invitation to go out.

b. Agenda

Deputy City Manager Singer distributed a draft agenda for May 2nd event for the Committee's review. She also distributed a draft of the Partner survey questions and the Committee discussed the 2012 Tualatin Tomorrow Progress Report. Committee members made suggestions for changes to the survey and the Progress Report outline.

c. Tualatin Life Article

Chair Kelly mentioned that she had submitted an article to *Tualatin Life* to help advertise the Partner Event.

3. Transportation Task Force Update

Chair Kelly provided an update on the progress of the Transportation Task Force and the Transportation Working Group meetings. She provided the upcoming dates for the next round of working group meetings.

E. NEW BUSINESS

There was no new business to discuss.

F. COMMUNICATIONS FROM STAFF

Deputy City Manager Singer provided an update on the City's website redesign process. The redesign was an action item in the Tualatin Tomorrow Strategic Action Plan. She mentioned that an update would be provided to the City Council at their April 9th Work Session.

Ms. Singer also discussed volunteer hour tracking. She said that the City's Volunteer Coordinator tracks all of the Committee members' hours in the Volgistics Software. However, she said that if any of the Committee Members would like to track their Tualatin Tomorrow volunteer hours spent outside of these meetings, they could be logged on a form and turned in to the City or entered directly in the Volgistics Online System.

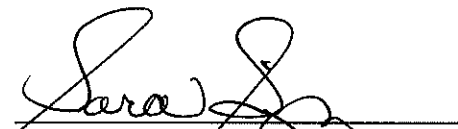
G. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Committee Member McClure asked if he should continue writing his *Tualatin Life* article on the Arts. Chair Kelly responded that she mentioned his arts contribution to the newspaper in her upcoming article. The Committee members agreed that it was a very worthwhile contribution to the newspaper for the community.

Committee Member Moholt mentioned that the Chamber will be presenting their Annual Report to the City Council on April 9th at the City Council meeting. She also announced that the Chamber is preparing for the Crawfish Festival which has been themed, "Viva Claws Vegas!"

H. ADJOURNMENT

The meeting adjourned at 7:45 p.m.



Sara Singer, Recording Secretary